

Billing Policy-School Year 2011-2012

Mountainside charges a full-time rate. This rate is prepaid year round in 12 monthly payments. It will not fluctuate when there are five weeks in a month. Your child’s time at our school is reserved. If you choose to take unscheduled days off you will still owe tuition. Likewise you may not make up one missed day with another. Mountainside has eliminated any previous vacation policy in an effort to limit raising tuition unnecessarily. We do not allow deductions for weather related closures. These will be made up by the extra days in the month or extra activities. *All tuition is prepaid and due by the first day of the current month.* A 2% interest charge is applied after 30 days, in addition a person falling behind a month in their tuition payments will be asked to remove their child from our care until the balance is paid in full. Failure to meet financial requirements may prohibit re-enrollment. Any bill requiring collection will be billed with a 30% collection fee. A \$30.00 fee will be assessed on any NSF check and an additional \$25.00 for any check thereafter. This is subject to change according to bank fees and charges.

Full time care is as described by state law in article WAC 388-150-100: *The child may remain in care no longer than 10 hours per day.* Any time over ten hours will be billed a rate of \$10.00 per hour. No part time care is available at this time.

Mountainside closes promptly at 6:00 p.m. This means staff should be closing the doors and heading to their cars no later than that time. There is a \$15.00 late penalty fee for every 15 minutes that your child is here beyond that time. Payment is due when you pick your child up to the teacher that has had to wait for you. If you’re a late a second time, you will be charged \$30.00 for every fifteen minutes your child is here beyond 6:00 p.m. If you continue to abuse our closing time, you will be asked to find other care for your child.

Because of the one to one care required to care for a sick child, there will a fee of \$25.00 per half hour charged for any child not picked up within one hour of being notified of their child’s illness.

There is a 30 day written notification to the director required when withdrawing your child from our daycare or changing scheduled days. *If this notification is not given, you will be charged for the full month at the current fee.*

Mountainside School is a year round program. We cannot hold fall spots for parents choosing to withdraw their child for any period of time.

I have read and agree to the above terms with Mountainside School.

Parents living separately, please fill out separate addresses below and parent responsible for tuition please sign form.

Child’s Name: _____

Parent 1. Name: _____ Address _____

Parent 2. Name: _____ Address _____

Signed _____ Date _____

Please sign and return this form to the director to be kept in your child’s file